



DEPARTMENT OF NURSING  
COLLEGE OF HEALTH SCIENCES  
FACULTY OF ALLIED HEALTH SCIENCE  
BAYERO UNIVERSITY, KANO

POSTGRADUATE STUDENT HANDBOOK  
OF MSc PUBLIC HEALTH NURSING  
AND POLCIY

JANUARY, 2022

### **Logo and Motto of the University**

The star-shaped calligraphy is the motto of the citadel, a graphic pun, excerpted from the Holy Qur'an. "Wa Fawqa Kulli Dhi Ilmin Alim" It echoes an eternal truth that also underlines the humility and sense of service the community has come to expect from its stars in the learning firmament: "... And above every possessor of knowledge, there is one more learned".

### **Vision of the University**

To lead in research and education in Africa

### **Mission of the University**

Bayero University is committed to addressing African developmental challenges through cutting-edge research, knowledge transfer and training of high quality graduates.

### **Core Values of the University**

Humility and Sacrifice

Discipline and Commitment

Integration

Professionalism and Good Governance

Innovativeness and Creativity

Excellence and Best Practice

Active learning

### **Strategic Goals of the University**

Responding to needs, meeting aspirations, leading in research and innovation, achieving best practices in University governance, meeting infrastructural and municipal requirements, becoming a leader in ICT research and services, taking the University to the Community, maintaining highly motivated personnel, expanding future base producing leaders, and influencing Development.

### Visitor and Principal Officers of the University

His Excellency, Muhammadu Buhari, GCFR President and Commander-in-Chief of the Armed Forces, Federal Republic of Nigeria	Visitor
His Royal Majesty, Omo n'Oba N'Edo Uku Akpolokpolo Oba Ewuare II N'Ogidigan the Oba of Benin	Chancellor
Udoma Udo Udoma (CON)	Pro-chancellor and Chairman of Council
Professor Sagir Adamu Abbas FMAN, PhD. (ABU), MED, BSc.(BUK)	Vice Chancellor
Professor Muhammed Sani B.Sc. (Ed), M.Ed, (BUK) Ph.D (ABU)	Deputy Vice Chancellor (Academic)
Professor Mahmoud Umar Sani MBBS FWACP PhD	Deputy Vice Chancellor (Administration)
Prof Abdullahi Sule Kano BSc Int Studies (ABU), MSc Pol Sc. (ABU), PhD Pol Sc. (ABU), NPSA, AAPS	Deputy Vice Chancellor (research Development)
Jamil Ahmad Salim, BA, PGDPPA, MBCL (BUK) B.A. (Ed), MPPA (BUK)	Registrar
Alh. Suleiman Bello	Bursar
Dr. Musa Auyo CLN PhD(BUK);MLS, (ABU) BALS, DLS (BUK)	Librarian

## TABLE OF CONTENTS

### Contents

Logo and Motto of the University.....	2
Vision of the University.....	2
Mission of the University.....	2
Core Values of the University.....	2
Strategic Goals of the University.....	2
Visitor and Principal Officers of the University.....	3
FOREWORD.....	6
MESSAGE FROM THE HEAD OF DEPARTMENT.....	7
ACADEMIC REGULATIONS.....	8
General Conduct and Discipline.....	11
Examination Procedures and Discipline.....	12
EXAMINATION / ACADEMIC MISCONDUCT.....	13
Procedure for Investigating Examination Misconduct and Leakages.....	13
Category of Offences and Punishments.....	14
Procedures for Preventing and Dealing with the Misconducts.....	16
Categories of Offences and Punishments Relating to Theses, Dissertations, Project Reports and Long Essays.....	16
Right of Appeal.....	17
Dressing and Dress Code.....	17
Penalties for Violation of the Dress Code.....	18
Research Policy.....	19
Scholarship Policy.....	19
Types of Scholarship.....	19
Ethics policy.....	20
Student welfare.....	20
Accommodation for students.....	21
Emergency Procedures.....	21
Language Centre.....	21
Deanery of Students.....	22

BUK Library.....	23
ABOUT AFRICA CENTER OF EXCELLENCE IN POPULATION HEALTH AND POLICY (ACEPHAP).....	24
BRIEF HISTORY OF THE PROGRAMME .....	24
4.0 AIMS AND OBJECTIVES.....	25
RATIONALE AND JUSTIFICATION OF THE PROGRAMME.....	26
6.0 ADMISSION REQUIREMENTS .....	26
MODE OF STUDY .....	27
8.0 GRADUATION REQUIREMENTS.....	27
Course Evaluation .....	28
Course Structure for MSc Public Nursing Health and Policy.....	31
ACADEMIC STAFF .....	40
Key Contacts of the Center .....	43

## **FOREWORD**

It is my pleasure to write the Foreword of this very important document, the Postgraduate Student Handbook of the Department of Nursing, Faculty of Allied Health Sciences, Bayero University, Kano. It is a very important document in the sense that it is intended to guide you and give you direction throughout your stay here at the Bayero University, Kano. The Handbook has been carefully prepared with the objective of giving you all the necessary information that you require not only in understanding the structure of the postgraduate programme (M.Sc. Public Health Nursing and Policy) but also the rules, regulations and guidelines that you need to follow to enable you successfully pursue your studies in the Faculty and indeed, the University.

The Handbook covers a wide range of areas that, if carefully read and fully internalized, will make your study and, indeed stay at the Bayero University, Kano successful, pleasant, and rewarding. The areas include philosophy and objectives of the Faculty, admission requirements, graduation requirements, academic regulations, general conduct and discipline, dressing and dress code, course outline, and course description, among others. I urge you to read this Handbook carefully and make good use of it. For the avoidance of doubt, you are reminded that your degree certificate is awarded based on **character** and **learning** and not on **learning** alone. You are required to be hard working and to always strive for excellence. You are also required at all times to maintain discipline and obey the University's Rules and Regulations. The University will neither tolerate violation of its rules and regulations nor those who cross the bounds of decency. At the same time, the Faculty and the University as a whole will do everything possible to assist you in realizing your legitimate objectives, i.e. your fundamental reason for coming to the University.

I wish you a very pleasant and successful stay at the Bayero University, Kano.

**Prof. Muhammad Yahuza Bello**

**Vice Chancellor**

## **MESSAGE FROM THE HEAD OF DEPARTMENT**

It gives me a great pleasure and privilege to write the message of the maiden edition of the M.Sc. Public Health Nursing and Policy Student handbook.

The student handbook will be of immense value to not only postgraduate students but other students of public health. The handbook contains useful information that will guide students on the philosophy, objectives, admission requirements of the programme, grading system, staff list, outline of course structure and synopsis.

I wish you a very fruitful and resourceful academic pursuit in the University.

**Dr Umar Yunusa**

**Head of Department**

## **ACADEMIC REGULATIONS**

### **Semester System**

The Faculty, in line with the University Regulation operates a semester system which is defined as a quantitative organization of the curriculum where courses are divided into examinable units and for which a student earns credit if passed. The courses are arranged in a well-defined order that indicates the credits load as well as the semester in which they are offered. For instance, a course coded PHP8201 where 8 indicates 800 level course, 2 indicate credit units, and 01 indicates the course is taken at first semester. Usually odd numbers (last digit) are assigned to courses in the 1<sup>st</sup> semester, while even numbers are assigned to 2<sup>nd</sup> semester courses.

### **Basic Concepts**

The main concepts used in the semester system are:

#### **Credit Unit (CU)**

Credit Unit (CU) represents the weight assigned to the course, and is recorded in credit hours. One credit is considered as one hour of classroom lecture per week or two hours of laboratory exercise per week. Thus, CU consists of specified number of student teacher hours/week/semester.

#### **Grade Point (GP)**

This involves assigning numerical or alphabetical letter to the scores of students at examinations, reports or projects. Letter systems generally run from A (5 points), to B (4 points), C (3 points), D (2 points), and F (0 point).

#### **Grade Point Average (GPA)**

This refers to the evaluation of students' performance in any semester. It is the average of weighted grade points earned in the courses offered by a student in a semester. The GPA is calculated as follows:

$$\text{GPA} = \frac{\text{TCE}}{\text{TCR}}$$

Where;

TCR = Total Credits Registered

TCE = Total Credits Earned

## **Cumulative Grade Point Average (CGPA)**

The CGPA represents an up-to-date average (i.e. cumulative) of the GPA earned by the student in at least two semesters. It is an indication of the student's overall performance at any point in the course of his/ her training at the university. CGPA is attained after two semesters or more in an academic programme.

## **Calculation of CGPA/GPA**

The CGPA is calculated as follows:

$$\text{CGPA} = \frac{\text{CPE}}{\text{CCR}}$$

where;

CPE is cumulative points earned.

CCR is cumulative credits registered

## **Session**

An Academic year of two semesters as determined by Senate.

## **Semester**

A period of 15 teaching weeks or as determined by Senate.

## **Examination**

A formal test by written, oral or practical means held at an appointed time and place.

## **Carry Over**

A student who fails to earn a minimum of 50 marks in a course (continuous assessment and examination) would be required to carry-over the course at the next available period and get it registered bearing in mind that there is maximum number of credits registerable per semester and per session for each level.

## **Incomplete Status**

If a student earns 75% lectures attendance in a course but due to sickness, accident or other pertinent reason(s) is unable to write the semester examination, he/she would be granted incomplete status to retain his/her CA and be allowed to write the examination for that course at a later date.

## **Suspension of Studies**

It means period approved by the Senate for a student to be away from academic activities (based on student's application and supporting documents). It is usually granted for a maximum period of one academic session but could be granted again (renewed) on application for one more

academic session only. This usually does not count in determining the maximum period of stay of a student in the University.

### **Probation**

Probation means a warning status accorded a student whose CGPA is less than 3.00 at the end of an academic session. It is usually for one academic session (two semesters) during which a student is expected to improve and raise his / her CGPA to at least 3.00, failure of which will lead to withdrawal of the student from the University.

### **Rustication**

It means staying away from academic work for the period stated (either one semester or two). In this case, all academic exercise of the concerned student is cancelled and he/she will be required to repeat all at the next academic session. As rustication is a punishment, the period of rustication will count in determining the student's maximum period of stay in the University.

### **Withdrawal**

Withdrawal means terminating a student's program of study on academic grounds. A student, who is placed on probation the previous year (academic session) and fails to earn a CGPA of 3.00 the following (succeeding) year, would be considered unfit for the course; accordingly, he/she would be advised to withdraw from the University. Similarly, a student who fails to sit for examination scheduled for a particular semester (absent throughout) without valid reason(s) would be considered to have voluntarily withdrawn from the University. In addition, a candidate who fails more than one third of the total course work credit registered in a session shall be required to withdraw from the program. Likewise, a candidate who fails to pass a required carried over course and those that fail to satisfy the stated requirements for the program within the maximum period allowed by the regulations will be required to withdraw.

### **Expulsion**

Expulsion means terminating a student's programme of study. It is usually on the account of misconduct. A student expelled is disqualified from seeking readmission into the University for any Programme.

### **Attendance Requirements**

Students must attain at least 75% attendance of lectures, tutorial and practical work before being allowed to sit for examination. Students who did not attain **75% attendance** of lectures in any course of the Faculty will not be allowed to sit for examination.

### Calculations of GPA and CGPA for All Programmes

Percentage Score (%)	Letter Grade	Grade Point
70 – 100	A	5.0
65 – 69	B+	4.5
60 – 64	B	4.0
55 – 59	C+	3.5
50 – 54	C	3.0
0 – 49	F	0.0

### General Conduct and Discipline

The Department of Nursing sciences and the university as a whole expect students to conduct themselves in an exemplary manner during their interactions with members of the University community and to live peacefully with them.

### Misconduct

Misconduct is any action that is contrary to University Regulations, some of which are as follows:

- a) belonging to, or participating in the activities of unregistered/illegal associations including secret cults;
- b) physical assault and/or causing bodily harm on any other person, whether a student or not;
- c) fighting;
- d) rioting and unauthorized assembly;
- e) organizing and/or taking part in demonstration by any student without permission;
- f) examination related misconducts;
- g) drug abuse and the use of prohibited substances;
- h) persistent rowdy and/or anti-social behaviour;
- i) reckless and/or dangerous driving;
- j) insulting and/or attacking University officials in the pursuit of their legitimate duties; and
- k) Willful damage of University property.

### Examination Regulations

Credible examination is the only measure used in determining the success or failure of any University system. That is why students found to be engaged in examination misconducts are out rightly disciplined.

The University has drawn examination regulations to clarify the legitimate expectations and corresponding responsibilities of all staff and students. It is intended to ensure that the University's examinations are organized and conducted in a consistent and professional manner. These regulations apply at all examinations/assessments in the University (including continuous assessment test, tutorials and take home assignments.)

Some of the regulations are as follows:

- a) Students are expected to read all notice boards, bulletins and other related media in the University to keep them abreast with what is the happening. REFUSAL / FAILURE TO READ NOTICES from the designated media is not an excuse for not performing any academic activity.
- b) Attendance at lectures, practicals and examinations are compulsory, and anyone who does not attend a lecture, practical and examination at the time and place published in the examination time table will be deemed to have failed in that part of the assessment.
- c) Students who have clash in examinations based on the timetable should immediately inform their Examinations Officer within the stipulated period when draft timetable is displayed. Students who fail to inform the appropriate officers of the University of clash in examinations shall blame themselves for any difficulty or eventuality that may arise.
- d) It will be the responsibility of each student to make sure that he is aware of the Final Examination Timetable. Students are to expect changes of date, time and venue of examination on the Draft Examinations Timetable.

### **Examination Procedures and Discipline**

- a) It shall be the responsibility of each student to make sure that she/he is registered for the appropriate examinations and be sure of the date(s), time(s) and place(s) of the examinations for which he/she is registered, also to ensure that he/she is in possession of any identity document prescribed for the examination.
- b) Each candidate should be at the examination venue at least fifteen minutes before the commencement of the examination. Lateness will not be tolerated.
- c) Each candidate is required to supply his/her own writing materials and instruments as well as any other examination aids for which provision is prescribed. A student shall bring his identity document to each examination and display it in a prominent position on his desk.
- d) Any book, paper, document, examination aid, hand-bag or briefcase which is brought to the examination room must be deposited at the invigilator's desk, or a place designated for the purpose before the start of the examination. In no circumstances must it be placed on or near any candidate's writing desk.
- e) Each student shall write in the attendance register his/her registration number, name, answer booklet number and Department and then sign. Students are advised to note their serial number and attendance register number (in case there are more than one registers) for ease of signing out.
- f) Student shall write his/her examination number, but not his/her name, distinctly on the cover and on every page of the answer book, as well as on any extra sheet(s) issued.

- g) The use of scrap paper, question paper, toilet tissue, etc. for rough work is not permitted. All rough work must be done in answer booklets and crossed out neatly or in supplementary answer booklets which must be submitted to the invigilator.
- h) A student leaving the examination hall must sign out and hand his script(s) to the invigilator before leaving if he does not intend to return.
- i) A student who leaves the examination room shall not be readmitted unless throughout the period of his/her absence, he/she has been continuously under the supervision of an invigilator or examination attendant.
- j) No student shall be allowed to leave during the first thirty minutes or the last ten minutes of the examination.
- k) No student shall speak to any other student or make any noise or disturbance during the examination. A student must not indirectly give assistance to any other student or permit any other student to copy from or otherwise use his/her papers. A student must not directly or indirectly accept assistance from any other student or use any other student's paper.
- l) Mobile Phones are BANNED into Examinations Halls. A Student shall not use a mobile phone or any other unauthorized ICT device in the examination hall for any purpose; and doing so is an offence. They should not be introduced into the Examination Halls under any circumstance.
- m) A student is responsible for protecting his/her work so that it is not exposed to other students.
- n) Smoking is forbidden in the examination hall during any examination and in the university premises.
- o) At the end of the time allotted, each student shall stop writing. He shall gather his scripts together and remain seated until all candidates' scripts have been collected. It shall be the candidate's responsibility to ensure that his answer scripts are collected by the invigilator.
- p) Except for the printed question paper, a student must not remove from the examination room or mutilate any paper or other materials supplied.

### **EXAMINATION / ACADEMIC MISCONDUCT**

- a. Candidates for any examination in the University are to conduct themselves properly in and around the examination halls, as explained in Part Three of this General Regulations. Deviations from proper conduct may constitute examination misconduct, which are punishable by the penalties described below.
- b. The vicinity of an examination hall is considered to be part of the examination hall. Thus, any student caught with unauthorized materials or writing in the vicinity of the examination hall (after the student has seen the question paper) shall be treated as if the materials are found on him/her in the examination hall. Similarly, any student caught cheating in any way in students' hostels or other areas shall be appropriately treated.
- c. Any student of the University who commits an offence punishable under this part in any other institution will be treated as if he/she has committed such an offence in the University, and shall therefore be liable for any appropriate punishment.
- d. Examination misconduct cases discovered during the marking of the examination scripts are also subject to appropriate investigations and further necessary action.

### **Procedure for Investigating Examination Misconduct and Leakages**

- a. If any student is found to be, or is suspected of, infringing the provisions of the Regulations or in any way cheating or disturbing the conduct of an examination, the Invigilator shall take possession of any relevant evidence, fill the relevant form, obtain statement(s) from the student(s) concerned by giving him/her/them the relevant forms to fill and/or make them sign exhibits.
- b. A student accused of involvement in examination misconduct shall be allowed to continue with the examinations provided no disturbances are caused. (S)He shall sign any exhibits collected from him/her and give his/her own version of events by completing the appropriate form.
- c. After the examination, the invigilator shall submit his/her report(s), the form(s) completed by the students and all the exhibits and other documents on all the examination misconduct cases to the Faculty Examinations Officer.
- d. Upon receipt of any case of examination misconduct, the Faculty Examinations Officer shall report to the Dean, who shall set up a committee to investigate the case further.
- e. The Faculty Committee on Examinations Misconduct shall invite all the students accused of involvement to defend themselves of the accusations. A widely publicized notice on notice-boards, which gives the names and registration numbers of the students being invited, as well as the date, time and venue of the Committee's deliberations, shall serve as enough evidence of invitation, but invitation letters may also be sent to individual students. Students that fail to honour the first invitation shall be given a second chance.
- f. A student accused of involvement in examination misconduct should defend himself/herself before the Faculty Committee on Examination Misconduct set up by the Dean.
- g. After hearing from all those concerned, the Committee shall write a comprehensive report on each case brought before it, clearly indicating its findings, as to the degree of involvement, or otherwise, of each of the accused. It shall submit the report together with all relevant documents to the Senate Committee on Examination Misconduct and Leakages.
- h. After going through the reports of the Faculty Committees on Examination Misconduct and carrying further investigations (where that becomes necessary), the Senate Committee shall report to the Senate, recommending the appropriate punishment to any student found to be guilty.
- i. A staff member who reports a case of examination misconduct shall not sit on a Faculty or Senate Examination Misconduct Committee when the Committee is considering the case.
- j. If the question paper for an examination that is yet to take place is suspected as having been leaked, the Chief Examiner shall immediately: withdraw the paper and cause another one to be set in its stead, even if this means shifting the examination date and/or time forward.

### **Category of Offences and Punishments**

The following are the categories of examination malpractice and leakage offences, as well as the appropriate punishment for the offences.

#### **A. Category of Offences Punishable by Expulsion from the University**

- i. Impersonating another student, or being impersonated by another person at an examination;
- ii. Exchanging names and/or numbers on answer booklets/sheets;
- iii. Introduction and use of relevant unauthorized material(s) into the examination hall;
- iv. Exchange of materials like question papers, containing jottings that are relevant to the ongoing examination in the examination hall;
- v. Theft and/or illegal removal of examination answer booklets;

- vi. Any kind of mischief likely to hinder the smooth conduct of the examination e.g. causing fire, flooding or engaging in physical violence;
- vii. Collaborating with, or copying from, another candidate;
- viii. Cheating outside the examination hall, such as in toilets, hall of residence etc;
- ix. An offence that fails under category B committed by a student who was previously rusticated;
- x. Any offence under this category committed by a student of this University in another institution;
- xii. Destruction of, tampering with, evidence by candidates – including preventing access to electronic devices; and
- xiii. Any other misconduct deemed by the Senate Committee on Examination Misconduct and Senate to warrant expulsion.

**B Category of Offences Punishable by Rustication**

- i. Facilitating/Abetting/Aiding cheating by another candidate;
- ii. Introduction, but not use, of relevant unauthorized materials to the examination hall;
- iii. Acts of misconduct (such as speaking/conversation) during the examination that is likely to disrupt the conduct of the examination;
- iv. An offence in category C committed by a previously warned or rusticated student;
- v. Any offence under this category committed by a student of this University in another institution; and
- vi. Any other misconduct deemed by the Senate Committee on Examination Misconduct and Senate to warrant rustication.

**C. Category of Offences Punishable by Written Warning**

- i. Introduction of unauthorized irrelevant materials into the examination hall;
- ii. Writing on the question paper;
- iii. Any offence under this category committed by a student of this University in another institution; and
- iv. Any other misconduct deemed by the Senate Committee on Examination Misconduct and Senate to warrant warning.

**Involvement of Staff Members**

The involvement of staff members in examination misconduct and/or leakage cases could take any of the following forms, among others:

- i. Failure to report and /or covering up cases of examination misconduct;
- ii. Intervening on behalf of the students involved in examination misconduct;
- iii. Encouraging examination misconduct or leakage by such acts as the careless handling of examination materials or invigilation;
- iv. Aiding and abetting examination misconduct;
- v. The leakage of examination questions or question papers; and
- vi. The unlawful alteration of examination results or marks.

## **Misconduct Related to Theses and Dissertations**

Students are to observe the universally accepted high standards of academic integrity while writing on and in conducting work related to their programmes, as described in these regulations. Deviations from these standards may constitute misconduct which is punishable by the penalties described in section 3.4.6.

### **Procedures for Preventing and Dealing with the Misconducts**

- a. Lecturers and Supervisors should guide students on the correct ways of writing thesis and dissertation, in line with the above. The attention of the student should be drawn to any infringements to the accepted norms and standards as soon as it is observed.
- b. In case a lecturer/supervisor suspects a student of gross infringement of the provisions of these regulations, the following procedures should be adopted in treating the case.
  - i. For an on-going work (such as a project being supervised), the student should be asked to address the problem identified, for example, by having a plagiarized chapter completely re-written or providing missing citations. If the student refuses to rectify the situation, the lecturer/supervisor should resort to other actions, as described below.
  - ii. If a student submits the final draft of a work that is a course on its own (such as a degree project), which infringes the provisions of Section 3.3, shall be made to re-write it, even if this means registering again in the following session.
  - iii. Where the student refuses to re-write the project, or where the lecturer/supervisor believes that the student has committed an offence, the student shall be referred to the Faculty Committee on Academic Ethics.
  - iv. After hearing from all those concerned, the Committee shall write a comprehensive report on each case brought before it, clearly indicating its findings, as to the degree of involvement, or otherwise, of each accused. It shall submit the report together with all the relevant documents to the Senate Committee on Academic Misconduct.
  - v. After going through the reports of the Faculty Committees on Academic Ethics and carrying further investigations (where that becomes necessary), the Senate Committee shall report to the Senate, recommending the appropriate punishment to any student found to be guilty.

### **Categories of Offences and Punishments Relating to Theses, Dissertations, Project Reports and Long Essays**

If the Senate Committee on Academic Ethics establishes that a student has violated the University standards on academic writing outlined it shall recommend the appropriate punishment to the Senate in line with the following general guidelines. Students punished under categories b and c would, in addition, be graded 'F' in the final year project.

#### **(a) Offences Punishable by Expulsion**

- i. Submitting Long Essay, Project Report, Dissertation or Thesis done by someone else;
- ii. Submitting, as Long Essay, Project Report, Dissertation or Thesis, a work submitted earlier for another purpose by the Student or by others at Bayero University Kano or

- somewhere else;
- iii. Repackaging a whole Long Essay, project, dissertation or thesis as his/her own product; and
  - iv. Any other offence related to long essay, project report, dissertation or thesis deemed by the committee to merit expulsion.
- (b) **Offences Punishable by Rustication**
- i. Substantial plagiarism of the work(s) of others;
  - ii. The fabrication or intentional misrepresentation of data, experimental results, & analyses; and
  - iii. Any other offence related to long essay, project report, dissertation or thesis deemed by the Committee to merit rustication.
- (c) **Offences Punishable by Written Warning**
- i. Failure to acknowledge references;
  - ii. Faking citations; and
  - iii. Any other offence related to project reports, long essays, dissertations or theses deemed by the Committee to merit a written warning.
- (d) **Offences Punishable by the Failure Grade in the Coursework**

Any of the offences in categories (b) and (c) committed by a student in respect of assignments and other aspects of the above continuous assessment would lead to an “F” grade in the course.

### **Right of Appeal**

- a. Any student accused of involvement in examination misconduct, the leakage of question papers or misconduct related to academic writing has a right to fair hearing. Indeed, a number of the proceeding provisions are meant to guarantee that. However, refusal/failure by a student to fill the appropriate form giving his/her own version of events or to appear before a Faculty Committee should not be viewed as denial of such rights.
- b. Any student punished by the Senate for involvement in examination misconduct, leakage or other academic misconduct may appeal directly to it indicating the grounds of the appeal and attaching any supporting documents. The onus is on the appellant to make a case for the Senate to reconsider its earlier decision on him/her.
- c. Upon receipt of an appeal from a student punished for involvement in examination misconduct, leakage or other academic misconducts, the Senate or its Chairman shall refer it to the Senate Appeals Committee on Examination Misconduct. The Committee shall consider each appeal on its own merit depending on the grounds of the appeal and any supporting document provided by the appellant and make appropriate recommendations to the Senate.

### **Dressing and Dress Code**

Dress Code is here defined as any appropriate or formal or informal dress and dressing style in which there is no attempt to expose the body’s intimate parts. A dress should have sleeves and extend from the neck to just below the knees. Students of the Department, Faculty and indeed the University at large are required to dress decently at all times.

### **The following types of dresses are prohibited**

1. Transparent dress that highlights or emphasizes the body's, sensual parts, such as the thighs, breasts, etc.
2. Unbuttoned shirts without a t-shirt or a singlet, or an under wear cloth.
3. Clothes that illustrate, enhance, or depict drugs, alcohol or have offensive and violent messages / inscriptions.
4. Clothes that display weapons or any gang-related illustrations and messages/ inscriptions.
5. T-shirts or clothes with obscene captions.
6. Shorts and skimpy dresses e.g. body hugs, show-one-your-chest, and dresses exposing sensitive parts.
7. Tights, shorts and skirts that are above the knees (except for sporting purposes).
8. Wearing of ear-rings by male students,
9. Plaiting or weaving of hair by male students.
10. Wearing of colored eye glasses, not on medical grounds in the classroom.

### **Penalties for Violation of the Dress Code**

1. Violators will not be allowed into classrooms, lecture halls, laboratories, and offices of the university.
2. Violators will not be allowed in examination halls.
3. Repeated offenders will face disciplinary action.

### **Sexual Harassment Policy**

The University has zero tolerance to any act of sexual harassment. In its effort to adhere to the global best practices, the University has a policy document to guide its students, staff and third parties (e.g. vendors, visitors, contractors working in the University, business owners within BUK campuses, any other person engaged to render service to staff or student(s) of the University, etc) on procedures for the prevention, reporting, response mechanisms and consequences of sexual harassment acts. This policy is designed to create a sexual harassment-free environment in the University.

The sexual harassment policy is a clear statement of commitment by the University leadership that sexual assault and harassment are unacceptable. The policy is to:

1. Create awareness among the University community on sexual harassment and other related issues
2. Create an enabling environment for reporting
3. Protect the basic rights of the parties involved in sexual act within the University
4. Maintain peaceful coexistence and mutual respect among the Bayero University community members
5. Provide guidelines for handling sexual harassment and other related issues
6. Provide appropriate sanctions for established sexual harassment and other related issues.

The policy is applicable to all members of the University. These include staff, students and third parties. The University is also committed to ensuring that all groups affiliated to it adopt the policy. The University will do all it can to prevent sexual harassment act. Details are in the policy document

### **Research Policy**

The Directorate of Research Innovation and Partnership (DRIP) is saddled with responsibility of driving the research policy of the University. It coordinates all the affairs of research, innovation and partnership on behalf of the University <http://buk.edu.ng/drip/>

Policy documents with respect to its activities are obtained in:

- Research policy [http://buk.edu.ng/drip/pdf/drip\\_research\\_policy.pdf](http://buk.edu.ng/drip/pdf/drip_research_policy.pdf)
- Intellectual Policy [http://buk.edu.ng/drip/pdf/drip\\_interlectual\\_property.pdf](http://buk.edu.ng/drip/pdf/drip_interlectual_property.pdf)
- Authorship Policy [http://buk.edu.ng/drip/pdf/drip\\_authorship\\_policy.pdf](http://buk.edu.ng/drip/pdf/drip_authorship_policy.pdf)

### **Scholarship Policy**

Through the ACE mechanism all **regional postgraduate students** who satisfy admission criteria are eligible for full scholarship, including funding for final research work.

Scholarships are awarded once against each academic calendar year.

All **national postgraduate students** are eligible for scholarship which covers support for final research work.

The center has a number of tuition support scholarships available to eligible ACE national students based on academic merit, leadership potential and benevolent status. Scholarships may be provided for partial or full tuition fees and the awarding of such scholarships is at the discretion of the Center Management Team.

### **Types of Scholarship**

The center has a scholarship support through the ACE mechanism covering full scholarship for all regional students and some national eligible students.

Full scholarship includes:

- Non-transferable tuition for the period of study
- Accommodation for the period of study
- A single return ticket for the student alone
- Support for research work and dissertation

The center also has scholarship covering travels and research available for ACE postgraduate students through partnership such as the ACE West Africa Network in Infectious Diseases in Africa (WANIDA) consortium.

The center shall have other forms of scholarships as dictated by prospective donors and statutory regulations.

### **Ethics policy**

The University's Directorate of Research Innovation and Partnership (DRIP) is working on this.

The link will be included in the document as soon as it is ready.

### **Student welfare**

The African Center of Excellence for Population Health and Policy aims at making available the appropriate conditions for students to complete their studies without obstacles related to their social and economic background. This we do by minimizing risk of harm so that and students feel physically and emotionally secure to reach their full potential. Below are a range of information and guidance that promote learning in a safe, secure and stimulating environment.

### **Student Arrival**

Majority of our students are nationals (Nigerians) with a fair representation from regional African countries. Regional students are expected to maintain communication with the Center's Administrative Head (CAH) upon admission into any of our programmes. Details of departure, arrival, transportation to and fro the airports and other logistics are to be discussed in details and all arrangements made with the CAH prior to departure from their homeland. All tickets and receipts are to be kept safely as there may be need for submission and reimbursement after arrival. Details of screening and course registration at the University's School of Postgraduate Studies are also given by the CAH.

### **Student Culture**

All new students are expected to participate in an orientation programme that will familiarize them with the University setting, lectures, assignments, class attendance and participation, internship and research conduct. Students may be assigned tutors/advisors by their respective programme coordinator (Departmental PG Coordinator). A Students' Support Committee headed by one of the Center's Deputy Directors (Training) is tasked with the responsibility of assigning mentors to Mentees, addressing any concerns/ complaints raised by students and ensuring physical, emotional, academic and general well of all students. This committee works closely with the Student Liaison Officer (SLO) who is a representative of the Center, a member of the committee and relates directly with the students. The SLO is available to all students at all times,

either on the phone or in person. Students are free to discuss matters that they feel were previously addressed unsatisfactorily. A nominated student's representative is part of the Students' Support Committee. This representative relates information to/from students and gives feedback to the committee.

### **Accommodation for students**

The Center accommodates all regional students in hostels within the premises of Bayero University Kano or Aminu Kano Teaching Hospital. Postgraduate accommodation within the university campus are located within short distance from the departments and library. Accommodation for regional students is covered by the scholarship scheme. National students can apply for accommodation via the University platform for hostel accommodation or use a convenient accommodation of choice. The cost of such is borne by the national student. The Center plans to build a students' hostel of international standard in the nearest future.

### **Emergency Procedures**

In case of emergencies such as a health or social problem that may interfere with learning and academic performance, students are to notify the SLO who will escalate the problem to the appropriate authorities. All students are to register with the University's Health Insurance Scheme by visiting the Card Room at the Health Centre on either the Old or Main Campus. A unique identification number is given to each student and this is used for accessing health services throughout their academic stay in ACEPHAP/BUK.

Ambulances on 24-hour basis are available in the University health services on all the campuses to evacuate any patient(s) that need to be moved to specialists or tertiary health institutions as need be.

There is also the fire/safety unit in the Security division which is always on alert in case of fire incidence(s).

Porters assigned to each hall of residence contact the university health service and fire/safety unit in case of medical emergency or incidence of fire outbreak.

### **Students' Associations**

One of the most prominent groups in the university is the 'Students' Union Government'. It is an association dedicated to ensuring that all students enjoy fairness, unbiased opportunities and a voice in their dealings in the University. Other smaller social groups that relate to a common identity such as gender, religion, profession etc also exist in the university.

**Communication Channels** are as discussed in the section "Student Culture" above

### **Language Centre**

The University has a Department of English and Literary Studies which in partnership with the Centre organize English Language proficiency course for French-speaking students. Such students arrive 2-3 months to enroll in the English classes before commencement of normal lectures. The course is organized for 3 days per week throughout the session (9-10 months). At the end of the course, successful students are issued *English Language proficiency Certificate*.

### **Deanery of Students**

The Student Affairs Division under the Vice Chancellor's office administers the non-academic matters of students. The Dean, Student Affairs heads the division with support from three Deputy Deans (one each for the new and old campus and a Deputy Dean, Female). They assist the Dean in the discharge of his duties on the two campuses, students' halls of residence at the Aminu Kano Teaching Hospital (AKTH), School of physiotherapy, recreational and sporting activities, student's clubs, societies and associations. Other officers are Deputy Registrar, Student Affairs, Welfare Officer, matrons, hall administrators, caretakers and porters. There is a Guidance and Counselling Unit in the division which is responsible for guiding and counselling students on academic, social and personal matters.

In line with global practice, students are expected to be decently dressed at all times and the acceptable mode of dressing is available in <http://www.buk.edu.ng/?q=node/281>

### **Recreation and Sports Facilities**

A variety of recreational and sporting facilities are available on both campuses. There are standard basketball, volleyball, badminton, fives, squash, handball, and lawn tennis courts. There is a University football field (rated as being among the best in the State while the sports complex building provides an indoor sporting centre. In addition, the University has a mini-stadium (Ahmadu Adamu Muazu Mini-stadium), which includes a standard football field and a track for athletics on its new campus. In the Aminu Kano Teaching Hospital Campus where ACEPHAP is located, there are sports fields available like basketball, lawn tennis, football, etc

### **Commuter Services**

The University has made arrangements for inter-campus Bus Services is run by the division at subsidized rate per trip with designated bus stops within the campus. There are nine (9) 18-seater coaster buses, two (2) 36-seater buses and two (2) marcopolo buses in the fleet. In addition, ACEPHAP has a plan to secure one vehicle for official uses that may arise in the training of students

### **The Students Centre**

Suitable venues have been provided for clubs, societies, associations meetings and other activities in the student Centre located on the new campus.

### **Students Career Services**

The University liaises with Federal and State Ministries of Education on the provision of Scholarships and bursaries to students. This unit also assists in processing applications for jobs, contacting prospective employers and arranging for interviews.

### **Security Services**

There is a security division which is directly under the Office of the Vice Chancellor. It is divided into four functional unit (guards duty unit, administrative unit, crime investigation unit and intelligence unit and the fire/safety unit, each headed by an officer-in-charge (OIC). This unit is saddled with responsibility of enforcing some of the University's rules and regulations, in addition to protecting lives and property in the University premises including the university communities located outside the two main campuses.

### **Children's Nursery**

There's a private nursery (Sweet Haven) within the Association of Resident Doctors Complex in Aminu Kano teaching Hospital Campus that accepts children from 8:00 am to 5:00 pm.

### **BUK Library**

The library has a total collection of 265,790 volumes of books and 98,266 volumes of local and international journals. The Main Library is located in the Main Campus, Gwarzo road. There are multiple branches including the Medical Library at the AKTH Campus, Zaria Road, Kano. Registration is easy for students and entails presentation of an admission letter, passport photos and filling of relevant forms. Upon completion of studies students are expected to get clearance from the library

The Library also offers electronic resources for both online and offline access. The online databases that the University subscribed to include:

1. Springer: [www.Link.springer.com](http://www.Link.springer.com). User ID: [automation.lib@buk.edu.ng](mailto:automation.lib@buk.edu.ng). Password: bukanimation2019
2. Science Direct: [www.sciencedirect.com](http://www.sciencedirect.com). User ID: [librarian@buk.edu.ng](mailto:librarian@buk.edu.ng). Password: Library
3. EBSCO Research Databases: EBSCO is a leading provider of research databases, e-journals, magazine subscriptions, e-books, etc. User ID s6040160. Password: password
4. HINARI: web address: [www.who.int/hinari](http://www.who.int/hinari). User ID [nie002](#). Password:1358M6
5. Oxford Academic Journals: Link: <https://academic.oup.com/journals>. No ID or password required
6. JSTOR: web address: <http://www.jstor.org/logon>. User ID: bayero. Password: nepomovo

There are offline databases like eGranary that gives access to over 35 million digital resources. More than 5,000 full text theses are also available. To access BUK offline resources join the

wireless network “BUK-LIBRARY-OFFLINE RESOURCES”. Open your internet browser and type the following address: <ftp://192.168.0.100>.

For further enquiries contact the office of the University Librarian or HOD Animation, Multimedia and E-Services. Phone 08036030656 or email [automationbuk@gmail.com](mailto:automationbuk@gmail.com). Website: [www.library.buk.edu.ng](http://www.library.buk.edu.ng)

## **ABOUT AFRICA CENTER OF EXCELLENCE IN POPULATION HEALTH AND POLICY (ACEPHAP)**

The Africa Center of Excellence in Population Health and Policy (ACEPHAP) is one of the newly established academic Centres and Institutes in Bayero University. Its establishment was approved by the Senate and Council of the University in 2019. In the year 2019 Bayero University won a competitive grant from the World Bank to the tune of US\$5,000,000 to be received over a period of 5 years based on disbursement linked indicators.

Vision: To be a center of excellence in population health, research and development in Africa

Mission: To produce skilled human resource for health with a focus of conducting impactful research to achieve health related sustainable development through linking research findings to policy implementation.

### **BRIEF HISTORY OF THE PROGRAMME**

The programme is Master of Science in Public Health Nursing and Policy. It will be domiciled in the Department of Nursing (Faculty of Allied Health Sciences) but will have contribution of faculty from other departments Community Medicine, Mass Communication, Mathematics and Geography coordinated by the Africa Center of Excellence in Population Health and Policy, ACEPHAP

The Africa Center of Excellence in Population Health and Policy (ACEPHAP) is one of the newly established academic Centres and Institutes in Bayero University. Its establishment was approved by the Senate and Council of the University in 2019. In the year 2019 Bayero University won a competitive grant from the World Bank to the tune of US\$5,000,000 to be received over a period of 5 years based on disbursement linked indicators.

### **1. PHILOSOPHY, VISION AND MISSION OF THE PROGRAMME**

#### **Philosophy**

The programme will prepare the students to advanced knowledge of theory, research and practice of Nursing Science. Students would further be exposed to the application of the subject in areas

such as community, occupations, environmental and policy administration to justify the holistic nursing care of patients, families and communities.

### **3.2 Vision**

The programme shall be leading in prevention and control of existing, emerging and re-emerging public health problems in line with the values and aspirations of the host community, nation and Sub-Saharan Africa.

### **3.3 Mission**

To produce pool of human resources for public health nursing that is adequately equipped with knowledge and skills in public health nursing practice, research and policy to achieve health related sustainable development.

## **4.0 AIMS AND OBJECTIVES**

### **4.1. Aim:**

The aim of the programme is to equip students with the necessary skills and expertise in Public Health Nursing and Policy that will enable them tackle emerging challenges in public health interventions in African community.

### **4.2. Objectives**

**The specific objectives of the programme are to:**

- Produce competent nurses for nursing workforce adequately equipped with expertise in Evidenced Based Practice in the community setting
- Produce nurses with postgraduate training for Schools, Colleges the universities with respect to postgraduate nursing practice
- Develop graduates with research competence and its application in public health.
- Develop graduates with expertise in Translating Research into Policy (TRIP) and policy implementation.

## **RATIONALE AND JUSTIFICATION OF THE PROGRAMME**

The programme is established to compliment the few Nursing Department in Universities in Nigeria and Sub-Saharan Africa.

According to World Health Organization(2019), 25 percent of reports showed that there are less than ten nurses to ten thousand people (<10:10,000).

The demand of human resource for public health nursing is high coupled with few health training institutions for nursing, inadequate manpower for training and inadequate policy implementation on recruitment and retention of human resources for health in the sub-saharan African region. Currently there is 9 million shortage of nurses in Africa (WHO, 2019)

The programme shall be an opportunity for graduate nurses to gain added competences that will enable them conduct relevant researches targeted at the health of the population and influence policy making from their findings.

Additionally, the output of the programme will provide human resources in public health nursing for other training institutions which will provide solution for shortage of manpower for Universities, colleges as well as health facilities

## **6.0 ADMISSION REQUIREMENTS**

A candidate seeking admission into MSc Public Health Nursing and Policy Programme must hold:

- i. A BNSc graduate (Unclassified) from Bayero University Kano or any other recognized university and registered with NMCN
- ii. A BNSc graduate (Classified) with a minimum of Second Class (Lower Division) Degree with a CGPA not below 2.75 on the scale of 0.00 - 5.00 of Bayero University, or any other recognized University (provided the university matriculation requirement is satisfied) in the relevant area.
- iii. A minimum of Second Class (Lower Division) with a CGPA of 2.40 - 2.74 on a scale of 0.00 – 5.00 of Bayero University, Kano or any other recognized university and a Postgraduate diploma in Nursing (PGDN) with a minimum CGPA of 3.00 (Merit) on a

scale of 0.00 – 5.00 (provided the University Matriculation Requirement is satisfied) in the relevant area.

- iv. A minimum of Third Class Degree plus a good postgraduate diploma in Nursing(PGDN) at credit level from Bayero University, Kano and a minimum CGPA of 3.50 from any other recognized university (provided the university matriculation requirement is satisfied) in the relevant area.
- v. A BNSc/BSc Nursing graduate of less than 4 years and a PGDN with a minimum CGPA of 3.0 (on a scale of 0.00-5.00 from BUK) or 3.5 (on a scale of 0.00-5.00 from recognized universities) and registered with NMCN.
- vi. A Foreign graduate with Baccalaureate degree in Nursing and registered with the national nursing regulatory body of their country.

**Note:**

- 1. A candidate will be required to pass a pre-admission aptitude test assessment that may be conducted by the center**
- 2. Francophone students are required to show evidence of English proficiency or attend an intercalated English course.**

## **7.0 DURATION**

The programme shall run for a minimum of 4 semesters and maximum of 6 semesters during which the students would receive full-time intensive coursework, practical and dissertation, which should be defended by oral examination.

## **MODE OF STUDY**

The programme shall be full time Academic Masters with student centered learning approach. There will be modules and taught courses, seminar presentations, group activities, e-learning and submission of dissertation.

## **8.0 GRADUATION REQUIREMENTS**

- a. Master of Science Degree (M. Sc.) shall require a minimum of 30 credit units (Course work - 24 Credit Units and Thesis -6 Credit Unit) earned for graduation.
- b. A student must undertake one (1) month compulsory internship.

c. A student's academic status shall be determined on the basis of his/her performance at the end of the semester examinations. The following categorization shall be used:

(i) **Good Standing**

To be in good standing, a student must attain a proceed grade of B.

(ii) **Withdrawal**

A candidate exceeding more than six semesters in the programme will be recommended for withdrawal

(iii) **Transfer**

Students who transfer to a programme from other programme in the university or from other universities, shall be credited with only those courses deemed relevant to the programme which they have already passed prior to their transfer. Such students shall however be required to pass the minimum number of units specified for graduation for the number of sessions he/she has spent on the programme.

Appropriate decisions on transfer cases shall be subject to the approval of University Senate on the recommendation of the Postgraduate School.

(iv) **Attendance**

In order to be eligible for examination in a particular course, a student shall have attended a minimum of 75% of the total period of formal instructions delivered for the course.

## **Course Evaluation**

i) **Attainment Levels**

In the MSc postgraduate programmes, assessment of students' achievements should be based on:

- Examinations (written, practical, clinical and oral) 60
- Seminars
- Dissertation

(The examination is 60%)

ii) **Continuous Assessment**

Continuous assessment shall be done through essays, tests, periodic practical, clinical and field/research reports; teaching assistance, tutorial exercises, academic assignments etc and shall constitute 40% of the total score for the course

- **Tutorials/Seminars**

Tutorials/Seminars shall be undertaken by all postgraduate students.

- **External Examination System**

The external examination system shall be used at the end of the Postgraduate programme to assess courses and Dissertation/Thesis, and to certify the overall performance of the graduating students, as well as the quality of facilities and teaching.

- **Examinations, Grading Procedure and Results**

(i) **Examinations**

a) In addition to continuous assessment, examinations shall be given for every course at the end of semester in which it is offered. The total score obtainable for any course (continuous assessment and examinations) is 100%. The total examination scores would be as follows:

Continuous Assessment	40
Examination	60
<b>Total</b>	<b>100</b>

- Duration of course examinations will be determined by the weight of the course measured

in credit units

(ii) **Pass Mark**

The minimum pass mark in any course shall be 50%

(iii) **Grading System**

Grading of courses shall be done by a combination of percentage marks and letter grades translated into a graduated system of Grade Point Equivalents (GPE). For the purpose of determining a student's standing at the end of every semester, the Grade Point Average (GPA) system shall be used. The GPA is computed by dividing the total number of credit points (TCP) by the total number of units (TNU) for all the courses taken in the semester. The grade point for a course is computed by multiplying the number of units for the course by the Grade Point Equivalent of the marks scored in the course. Each course shall be graded out of a maximum of 100 marks and assigned appropriate Grade Point Equivalent as in the following table:

(i) <b>Total Credit Units</b>	(ii) <b>% Scores</b>	(iii) <b>Letter Grades</b>	(iv) <b>Grades Points (GP)</b>
Vary according to contact hours assigned to each course per week per semester and according to load carried by students.	70-100	A	5
	65 – 69	B+	4.5
	60-64	B	4.0
	55-59	C+	3.5
	50-54	C	3.0
	Below 50	F	0

(iv) **Presentation of Results**

The process of result presentation:

- Departmental postgraduate committee
- ACEPHAP Board
- Results from the Postgraduate School's Board shall be presented to University Senate for approval.

(v) **Release of Results**

Results shall be released/published not later than 2 weeks after approval by the University Senate.

**Course Structure for MSc Public Nursing Health and Policy**

**Course Description**

**First Semester**

S/N	Course Codes	Course Title	Course Content
1	PHN 8301	Advanced Community nursing process and theories in Nursing	<p>The course covers;</p> <ol style="list-style-type: none"> <li>1. inductive and deductive approaches to theory building and construction, conceptual framework and model,</li> <li>2. building, the status, trends and factors affecting disposal of current issues in nursing.</li> <li>3. Major theories affecting man and health, Holism, Naturalism, pragmatism, optimum health, health illness continuum, quality assurance, evidence base practice.</li> <li>4. The applications of nursing process to selected nursing situation and</li> <li>5. critical analyses of the nursing process in the community.</li> </ol>
2	PHP 8201	Basic Epidemiology and Statistics	<ol style="list-style-type: none"> <li>1. Epidemiology – Definitions, Origins, Basic Concepts and Use/ Application</li> <li>2. Cause and Effect in Epidemiology</li> <li>3. Disease prevalence and incidence measures of association</li> <li>4. Interpretation of a measure in epidemiology</li> <li>5. Epidemiological basis of disease causation and control</li> <li>6. Epidemiological study designs</li> <li>7. Introduction, definitions, descriptive statistics</li> <li>8. Summary of simple data sets using appropriate diagrammatic methods and appropriate summary statistics</li> <li>9. Population and sample, population parameters and sample</li> </ol>

			<p>statistics and sampling variability.</p> <p>10. Hypothesis testing, statistical testing and confidence interval estimation</p>
3	PHP 8203	Research Methodology	<ol style="list-style-type: none"> <li>1. Introduction to research, outline of a research proposal, selection of research topics, problem articulation and formulation of objectives.</li> <li>2. Literature review, bibliography and referencing.</li> <li>3. Research designs: quantitative methods, qualitative methods, and mixed methods study.</li> <li>4. Sample size determination, methods of data collection: quantitative, qualitative methods.</li> <li>5. Ethical issues in Medical research</li> <li>6. Conduct of surveys, data management, analysis and presentation of results, discussion of results and report writing.</li> <li>7. Introduction to qualitative methods</li> <li>8. Qualitative interviewing, Focus groups, Observational methods, Secondary data analysis: documents and archives</li> <li>9. Organising and Coding Data and NVivo workshop</li> </ol>
4	PHP 8205	Health Policy Process and Power	<ol style="list-style-type: none"> <li>1. Introduction to public policy (concepts and types) and the actors in policy making</li> <li>2. Contextual factors that affect policy and the process of policy making</li> <li>3. Power and: the policy process; as a decision-making and non-decision making tool; as thought control; and political systems.</li> <li>4. Government and Policy Process</li> <li>5. Health policy framework: context, process and actors</li> <li>6. Importance of public health policy and the health policy triangle</li> <li>7. Influence of private sector on public and health policy</li> <li>8. Health policy change under crisis</li> <li>9. Theories and models of decision making (analysis vs decision making) and policy implementation</li> <li>10. Approaches to policy implementation ('top-down' and 'bottom-up' perspectives, beyond 'top-down' and 'bottom-up', Principal-agent theory, challenges of implementation)</li> </ol>

			11. The policy sub-system or advocacy coalition framework 12. Evaluating health policies
5	PHN 8213	Primary Health Care	The course  1. Assists the students to develop the concept of primary health care and the role of the nurse practitioner. 2. Opportunities will be offered to develop competence in interviewing, history taking, physical assessment, problem formation and decision making with the individual patients. 3. Concept of primary health care and primary health practice. Primary health care practice and its relationship to legal issues in the delivery of health care.
6	PHN 8309	Nursing informatics and innovations	1. The course would prepare the individuals become responsible for the combination of nursing science, computer science and information science. 2. The course would help bring system information, nursing knowledge and data into the nursing field. 3. Mastery of nursing informatics would provide a nurse with responsibility for translating the needs of patients and staff into computer programs, so that the technical support can understand and enhance the productivity of nursing care. 4. An additional knowledge that can benefit the nursing practice in speciality areas can be viewed as innovation in nursing.
7	PHN 8211	Nursing Seminar I	Detailed written presentation by the candidates in topics related to Public health nursing and policy
8	PHN 8213	Health Economics	1. Issues in health financing are explored .Annual budget, allocation of funds, health insurance and decision making in budgetary process . 2. Quality control ,financial/management audit, evaluation process in management, hospital economy ,management of material and financial resources.

### Second Semester

S/N	Course Codes	Course Title	Course Content
1	PHN 8302	Public Health Nursing	The nature of community health nursing; Processes of community health programmes, community health diagnosis; concepts of epidemiology; principle of causality, determinants of health and diseases; principles and practice of disease control, immunization, school health programme, health education, community health nutrition and assessment, Disaster nursing, International health. Monitoring and evaluation of community health

			programmes.
2	PNP 8202	Community and Public Health Nutrition	<ul style="list-style-type: none"> <li>• Various parameters used in food consumption survey – steps in planning food consumption studies, coverage of survey, methodology in collecting food consumption data (direct methods: weighing methods, 24 hours dietary recall, estimated food record, etc) and indirect methods – food balance sheet, indirect weighing techniques, duplicate samples for chemical analysis, data processing and calculation of data collected and use of survey results.</li> <li>• Socio-cultural patterns of food behavior, food habits, and determinants of food choice and nutrition transition.</li> <li>• Clinical, social and environmental context of malnutrition</li> </ul>
3	PHN 8206	Health Education & Promotion	Information education communication and behaviour change communication. Ways of promoting healthy life style, strategies for effective health education. Health belief model and promotion of health through: nutritional education; Food taboos and harmful cultural practices. Nature and scope of health education, principles and methods of health education, patient education and counseling. Community education and mobilization.
4	PHN 8208	Occupational and Environmental Health	Relationship of the environment and human health. Water supply, water contamination, water treatment/purification, water pollution and water related diseases. Air hygiene and air pollution, Environmental sanitation, waste disposal, housing and housing standards, food hygiene, port health services. Selected environmentally induced diseases. Concept and principles of occupational health. The work environment, the interaction between work and health. Functions of an occupational health services; selected occupational hazards and there prevention and control. Regulations and control of occupational health programmes; Factory laws, workman compensation laws, labour laws, public health laws.
5	PHN 8210	Programme Monitoring and Evaluation	Basic concept of evaluation; test item for collection of a specific programme evaluation, methods and techniques of evaluation, evaluation instruments. Nursing auditing and problem associated with evaluation. Evaluation focus on goal attainment and system models: evaluation of programme appropriateness, political decisions, adequacy, effectiveness, efficiency and side effects.
6	PHN 8312	Nursing Seminar II	Detailed written presentation by the candidates in topics related to Public health nursing and policy.
7	PHN 8214	CURRENT Issues in Nursing	<ol style="list-style-type: none"> <li>1. Issues in Nursing</li> <li>2. Evidence Based Nursing (EBN)</li> <li>3. Assertiveness in Nursing</li> </ol>

			<ol style="list-style-type: none"> <li>4. Therapeutic Communication Techniques – Listening, Silence, Restating, Reflection, Clarification, Focusing, Broad opening, Humor, Informing, etc.</li> <li>5. Critical thinking</li> <li>6. Decision making process</li> <li>7. New technologies in nursing care</li> <li>8. Concepts in Community Health Nursing</li> <li>9. Child Survival Strategies - Integrated Management of Childhood Illnesses. Immunization</li> <li>10. Life saving Skills and Emergency Obstetric Care</li> <li>11. Infant Feeding – Exclusive Breast Feeding, etc</li> <li>12. Prevention of Mother to Child Transmission of HIV/AIDS (PMTCT)</li> <li>13. New Trends in Tuberculosis and Leprosy (TBL) Management</li> <li>14. Elimination of Female Genital Mutilation and harmful traditional practices</li> <li>15. Occupational Health</li> <li>16. Environmental Health</li> <li>17. Community Based Care, Case Management, Contact Tracing, Home Visit</li> <li>18. Advocacy, Community Participation and Mobilization</li> <li>19. Application of Nursing Process in Community Nursing</li> </ol>
8	PHP 8202	Advocacy Skills for Health Policy	<ol style="list-style-type: none"> <li>1. Introduction to advocacy in health policy</li> <li>2. Philosophy and principles of advocacy in health policy</li> <li>3. Types of advocacy</li> <li>4. Strategies for advocacy in health policy</li> <li>5. Developing monitoring and evaluation tool in advocacy</li> <li>6. Evaluating advocacy for health policy</li> <li>7. Developing advocacy tools</li> <li>8. Partnerships in advocacy for health policy</li> </ol>

## SECOND YEAR

S/N	Course Codes	Course Title	Course Content
1.	PHN 8614	Research /Thesis	Research thesis relevant to Public Health Nursing and Policy should be conducted with viva voce.
2	PHN 8000	Internship	Experience one month internship in an industry which practices and allows for transformation of research evidence into practice as well as the formulation of health policy.

Course	Learning Objectives	Outcome Indices	Desired Competencies (%)		
			Knowledge	Comprehension	Application
<b>Basic Epidemiology and Statistics</b>	<p>1. Summarize simple data sets using appropriate diagrammatic methods and appropriate summary statistics</p> <p>2. Differentiate between population and sample; population parameters and sample statistics and determine sampling variability.</p> <p>3. Perform and interpret the results of a significance test (hypothesis testing) and confidence interval estimation. Use parametric and non-parametric tests appropriately. Know when to use 1, 2 and paired sample t tests, one-way ANOVA, chi-square test, McNemar's test and Fisher's exact test.</p> <p>4. Understand the basic concepts of Epidemiology and describe its general applications</p> <p>5. Understand the Epidemiological basis of disease causation and control</p> <p>6. Understand the various forms of study designs</p>	<p>1. Understand the basic concepts of Epidemiology and study designs</p> <p>2. Appreciate the role of Epidemiology as the Quantitative science underpinning much of public health practice</p> <p>3. Understand the Epidemiological basis of disease causation and control</p> <p>4. Appreciate the basic methodological tools of Epidemiology</p> <p>5. Collate, analyze and interpret Epidemiological data from different sources</p>	<b>30</b>	<b>30</b>	<b>40</b>
<b>Research Methodology</b>	<p>1. Describe the concept of research and how it is conducted.</p> <p>2. Know how to develop a research proposal, collect data, analyse and discuss the results.</p> <p>3. Disseminate the research results/</p>	<p>1. Develop researchable problems and topics.</p> <p>2. Use appropriate research approach(es) for problem solving.</p>	30	30	40

	<p>findings appropriately.</p> <p>4. Describe the conduct of quantitative research methodology.</p> <p>5. Describe the conduct of qualitative research methodology.</p> <p>6. Evaluate strengths and weaknesses of specific methods.</p> <p>7. Understand the principles of Computer Aided Qualitative Data Analysis Software (CAQDAS).</p>	<p>3. Appropriate use of quantitative and qualitative research methodology.</p> <p>4. Efficient use of software for both quantitative and qualitative data analysis.</p>			
<b>Health Policy Process and Power</b>	<p>1. Describe and explain the key principles of a diverse range of international and national health policies, including current and emerging trends.</p> <p>2. Learn to use multidisciplinary approach to formulate, design, implement, evaluate and appraise health policies and plans;</p> <p>3. Understand both written and verbal, methods of assessing and communicating empirical evidence in consolidating and critically appraising debates relevant to issues of health policy.</p>	<p>1. Understand the key principles of a diverse range of international and national health policies.</p> <p>2. Be able to use a multidisciplinary approach to formulate, design, implement, evaluate and appraise health policies and plans;</p> <p>3. Have written and verbal competences to assess and communicate empirical evidence to consolidate and appraise issues of health policy;</p>	40	30	30
<b>Advocacy Skills for Health Policy</b>	<p>1. Explain the key principles and types of advocacy in health policy</p> <p>2. Demonstrate ability to use conceptual and theoretical knowledge to develop, monitor and evaluate advocacy for health policy through a multidisciplinary approach.</p>	<p>1. Know the principles and types of advocacies in health policy.</p> <p>2. Know how to use conceptual and theoretical knowledge in development, monitoring and evaluation of health policy.</p>	30	30	40

	3. Describe how to develop and apply strategies for advocacy in health policy through a written and verbal approach.	2. Acquire written and verbal skills that can be used for effective advocacy.			
<b>Community nursing process and theories in Nursing</b>	1. Learn to develop nursing process as applied to community Health 2. Apply nursing process in managing public Health issues 3. Apply relevant nursing theories in public Health assessment, implementation and evaluation	1. understand nursing process as applied to community Health 2. Utilize nursing process in managing public Health issues 3. appreciates the relevance of nursing theories in public Health assessment, implementation and evaluation	<b>30</b>	40	30
<b>Primary Health Care</b>	1. Conceptualise primary health care, aims and specific objectives 2. Identify position of Public health nursing in PHC 3. Apply different models of primary Health care in public health interventions	1. understand the concept of primary health care, aims and specific objectives 2. appreciates position of Public health nursing in PHC 3. develop and apply different models of primary Health care in public health interventions	<b>30</b>	40	30
<b>Nursing informatics and innovations</b>	1. Acquire knowledge on relevance of informatics in public health nursing. 2. Get conversant with different informatics tools applicable to health 3. Acquire skills on information utilization and creativity.	1. Gains mastery of knowledge on relevance of informatics in public health nursing. 2. utilize different informatics tools applicable to health 3. gains the skills on information utilization and creativity.	<b>30</b>	40	30

<b>Nursing Seminar I</b>	Demonstrate skills on sourcing and articulation of public health information as well as delivery.	Developed skills on sourcing and articulation of public health information as well as delivery.	<b>30</b>	40	30
<b>Public Health Nursing</b>	<ol style="list-style-type: none"> <li>1. Identify and learn health issues of public health importance</li> <li>2. Develop skills on sustainable approaches and prevention</li> </ol>	<ol style="list-style-type: none"> <li>1. appreciates the health issues of public health importance</li> <li>2. gains the skills on sustainable approaches and prevention</li> </ol>	<b>30</b>	40	30
<b>Health Education &amp; Promotion</b>	<ol style="list-style-type: none"> <li>1. Conceptualize Health Education and Health Promotion</li> <li>2. Learn different approaches to Health Education</li> <li>3. Identify and apply different health promotion strategies</li> </ol>	<ol style="list-style-type: none"> <li>1. acquire the skills of health education and Health Promotion</li> <li>2. states the different approaches to Health Education</li> <li>3. apply different health promotion strategies</li> </ol>	<b>30</b>	40	30
<b>Occupational and Environmental Health</b>	<ol style="list-style-type: none"> <li>1. Identify occupational diseases and pattern</li> <li>2. Learn the occupational health laws</li> <li>3. Educated in favourable environmental design as related to health</li> </ol>	<ol style="list-style-type: none"> <li>1. lists the occupational diseases and pattern</li> <li>2. appreciates the occupational health laws</li> <li>3. understands the favourable environmental design as related to health</li> </ol>	<b>30</b>	40	30
<b>Programme Monitoring and Evaluation</b>	<ol style="list-style-type: none"> <li>1. Acquire knowledge of programme design related to health</li> <li>2. Acquire knowledge of programme monitoring and evaluation</li> <li>3. Acquire skills in monitoring and</li> </ol>	<ol style="list-style-type: none"> <li>1. understand programme designs related to health</li> <li>2. gains knowledge of programme monitoring and evaluation</li> </ol>	<b>30</b>	40	30

	Evaluation	3. appreciates the skills in monitoring and Evaluation			
<b>Seminar in Public Health Nursing</b>	Demonstrate skills on sourcing and articulation of public health information as well as delivery	Understand the skills on sourcing and articulation of public health information as well as delivery	30	40	30
<b>Community and Public Health Nutrition</b>	<ol style="list-style-type: none"> <li>1. Understand the role of nutrition and disease prevention</li> <li>2. Understand the socio-cultural patterns of food behavior, food habits and determinants of food choice and nutrition transition</li> <li>3. Understand clinical, social and environmental context of malnutrition.</li> <li>4. Understand the vparious parameters used in food consumption survey</li> </ol>	<ol style="list-style-type: none"> <li>1. Understand the role of nutrition and disease prevention</li> <li>2. Discover the socio-cultural patterns of food behavior, food habits and determinants of food choice and nutrition transition</li> <li>3. Identify clinical, social and environmental context of malnutrition.</li> <li>4. Identify the various parameters used in food consumption survey</li> </ol>	30	40	30

### ACADEMIC STAFF

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13	Prof. Haruna Awaisu	Sociology	BSc, MSc, PhD	Professor
14	Prof. Mustapha Mukhtar	Economics	BSc, MSc, PhD	Professor
15	Prof Aisha Abdu Ismail	Political Science	PhD	Professor
16	Prof Muhammad Kano Atiku	Biochemistry	PhD	Professor
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20	Dr Aisha Muhammad Gadanya	Biochemistry	BSc, MSc, PhD	Associate Professor
21	Dr. Abubakar Isa	Law	LLB, LLM, PhD Law	Associate

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23	Dr. Jibril Mihammad	Physiotherapy	BPT, MSc, PhD	Senior Lecturer
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27	Dr. Jibril Mihammad	Physiotherapy	BPT, MSc, PhD	Senior Lecturer
28	Dr. Isa Aliyu Abubakar	Medical Laboratory Science	BSc, AMLS, MSc, PhD	Senior Lecturer

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